



Official Statement from IMBC Regarding COVID-19

Monday, March 23, 2020, 12:00 p.m. ET

All IMBC students are learning remotely and being supported by our staff and faculty!

The Institute of Medical and Business Careers (IMBC) is committed to acting in our students' best interests in all matters of health, safety, and education. Our current process and procedures are outlined below but will likely evolve over the next several weeks. For questions regarding this matter, please contact Dr. Melissa Kaulbach, IMBC's Chief Academic Officer. You may call the school's main line at 855.773.0758 or email melissa.kaulbach@imbc.edu.

- IMBC is in a unique position to continue operations due to the structure of our programs. **Therefore, at this point in time, we will remain open; operating remotely with all facets of our educational business.** Campus students will be taking certain courses to continue with their program study. This is subject to change based on new and developing information and/or administrative decisions.
- Students are encouraged to check their email, text, and phone messages and our school's website (including social media channels) for updates and announcements.
- Any IMBC student or employee who exhibits flu-like symptoms should alert their doctor via telephone or telemedicine. If time-off due to illness is needed, please then contact your supervisor (staff) or instructor (student). You may also contact the school via email or phone.
- Staff and instructors who require additional time off should proactively speak with the school President.
- Flexibility with regards to attendance will be available to all students on a case-by-case basis, including students participating in online programs. IMBC Students should communicate with their faculty and the Chief Academic Officer to make sure that their absence will not affect grades or official attendance records. Communication via phone, email, and/or text message are all acceptable means.
- IMBC is complying with the State of Pennsylvania and CDC recommendations for operations and social distancing.
- Members of our community of learning should focus on obtaining information regarding COVID-19 developments only from trusted resources including the CDC, at the following link: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.
- Additional resources available to students for support during this time are available on the [school's website](#).

Thank you,

Michael Euliano
President, Institute of Medical and Business Careers